

A G E N D A
JAMES CITY COUNTY HISTORICAL COMMISSION
ELECTRONIC MEETING
March 25, 2021
7:00 PM

This meeting will be held electronically pursuant to a Continuity of Government Ordinance adopted by the Board of Supervisors on April 14, 2020 and September 8, 2020. The meeting will be accessible to the public through a Zoom audio meeting with the following dial-in information:

Link: <https://zoom.us/j/95743066340> **Phone:** (301) 715-8592 **Webinar Meeting ID:** 957 4306 6340

Citizen comments may be submitted via US Mail to the Historical Commission staff liaison, c/o Community Development, PO Box 8784, Williamsburg, VA 23187, via electronic mail to community.development@jamescitycountyva.gov, or by leaving a message at 757-253-6750.

Zoom meeting instructions are included as Attachment 1 of this agenda packet.

A. ESTABLISHMENT OF ZOOM CALL AND RESOLVING TECHNICAL ISSUES

B. CALL TO ORDER

C. ROLL CALL

D. ADOPTION OF RESOLUTION FOR ELECTRONIC MEETING

1. Electronic Meeting Resolution (Attachment 2)

E. MINUTES

1. Minutes of the January 28, 2021 Meeting (Attachment 3)

F. ADMINISTRATIVE REPORTS

1. Chairman's Report
2. Budget Reports
3. Planning Division Updates

G. COMMITTEE REPORTS

1. Norge Depot Update
2. Education and Activities
3. Local History
4. Site Overview

H. OTHER BUSINESS

1. Reappointments

2. Member Application Review

I. ADJOURNMENT

Zoom Instructions for Participants before a Meeting

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. You will receive notice for a videoconference or conference call via email. The notification will include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit (usually) Meeting ID.

Join the Videoconference

1. At the start time of your meeting, click on the link in your invitation to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your computer’s audio and microphone at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without clicking on the invitation link by going to join.zoom.us on any browser and entering the Meeting ID provided by your committee analyst.

Join Audio via Phone (Recommended for best connection)

If you have sluggish internet connection, your computer or phone lacks a microphone, or for issues with hearing the audio, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided in your invitation.
2. Enter the Meeting ID number (also provided in your invitation) when prompted using your touch-tone keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

During the Meeting

Using the participant controls in the lower left corner of the Zoom screen you can:



- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand
- Change your screen name that is seen in the participant list and video window
- Share your screen

On your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants (like a grid).

RESOLUTION**HISTORICAL COMMISSION ELECTRONIC MEETING**

WHEREAS, on March 24, 2020, the James City County Board of Supervisors (the “Board”) adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the “County”); and

WHEREAS, on April 14, 2020 and September 8, 2020, the Board readopted the continuity of government Ordinance (the “Ordinance”), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a “Virtual Meeting”); and

WHEREAS, the Historical Commission is a subordinate appointed commission of the Board and is therefore eligible to conduct a Virtual Meeting; and

WHEREAS, the Historical Commission desires to conduct a Virtual Meeting on March 25, 2021, at which time those items listed on the agenda attached hereto (the “Agenda”) will be considered; and

WHEREAS, the members of the Historical Commission have reviewed the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Historical Commission of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.

Stephen Phillips
Chairman, Historical Commission

ATTEST:

Jose Ribeiro
Liaison to the Historical Commission

VOTES

AYE NAY ABSTAIN

ABBOTT	_____	_____	_____
BOELT	_____	_____	_____
CARTER	_____	_____	_____
HAMILTON-PETTEYS	_____	_____	_____
HENKE	_____	_____	_____
JAKOBOWSKI	_____	_____	_____
JONES	_____	_____	_____
OUTLAW	_____	_____	_____
PHILLIPS	_____	_____	_____
SWENSON	_____	_____	_____

Adopted by the Historical Commission of James City County, Virginia, this 25th day of March, 2021.

MINUTES
JAMES CITY COUNTY HISTORICAL COMMISSION
ELECTRONIC MEETING
January 28, 2021
7:00 PM

A. ESTABLISHMENT OF ZOOM CALL AND RESOLVING TECHNICAL ISSUES

B. CALL TO ORDER

Mr. Phillips called to order at 7:00 p.m.

C. ROLL CALL

Present:

Mr. Frank Abbott
Mr. Fred Boelt
Ms. Adrienne Carter
Mr. Russ Henke
Mr. Mark Jakobowski
Mr. Alain Outlaw
Mr. Stephen Phillips
Mr. Ben Swenson

Absent:

Mr. Fred Boelt
Ms. Chris Hamilton-Petteys
Mr. Lafayette Jones

Staff:

Mr. Jose Ribeiro, Senior Landscape Planner II
Mr. John Risinger, Planner
Mr. Alister Perkinson, Parks Administrator

D. ADOPTION OF RESOLUTION FOR ELECTRONIC MEETING

1. Electronic Meeting Resolution

The resolution was adopted unanimously.

E. MINUTES

1. Minutes of the September 24, 2020 Meeting

The minutes of the September 24, 2020 Historical Commission meeting were approved unanimously.

2. Minutes of the November 19, 2020 Meeting

The minutes of the November 19, 2020 Historical Commission meeting were approved unanimously.

Mr. Abbott announced his resignation from the Commission. He stated that he would be relocating to a different state for employment.

F. METAL DETECTING DISCUSSION

Mr. Perkinson stated that the County Ordinances were amended in 2019 to allow metal detecting on County parks and then amended again in 2020 to require metal detecting to be supervised by archaeologists or County staff. He stated that the 2020 amendment was intended to address concerns of disturbances to artifacts while allowing metal detecting in a controlled environment. He stated that the Parks and Recreation Department was planning to host three to four dates annually for metal detecting events that would be monitored by County staff.

Ms. Carter asked why the Ordinances were amended.

Mr. Perkinson stated that the County received inquiries from interested citizens.

Mr. Outlaw stated that metal detecting should be allowed when searching for lost personal items but not for recreation. He asked if the current Ordinance would allow the County to limit metal detecting to searching for lost personal items.

Mr. Perkinson stated that the Ordinance gives flexibility to the Parks and Recreation Department to decide how to administer metal detecting. He stated that they would like to have a test for a recreational metal detecting event.

Mr. Jakobowski stated that the riverfront of the James River is a historical site and that artifacts could be uncovered during storms. He stated that metal detecting should be prohibited except for searching for lost personal items. He stated that people might end up metal detecting outside of the permitted area or times.

Mr. Perkinson stated that metal detecting would not be allowed outside of the monitored events.

Mr. Phillips stated that the monitored events might work well but that the beaches could not be protected at all times of the day.

Ms. Carter asked if the Ordinance applied to the riverfront along the Kingsmill subdivision.

Mr. Perkinson stated it was specific to County owned parks.

Mr. Swenson stated that there might not be enough demand for metal detecting to warrant the metal detecting events.

Mr. Outlaw stated that encouraging metal detecting could contribute to disturbances of historical sites.

Mr. Swenson thanked Mr. Perkinson for the additional information.

Mr. Henke stated that he appreciated the County's staff for amending the Ordinance to make it more restrictive but that concerns around archaeological artifacts were still present.

Mr. Jakobowski made a motion that the Commission should draft a letter to state the concerns that were raised during the discussion.

The motion passed unanimously.

Mr. Phillips stated that the wording of the letter would be finalized through email.

The motion passed unanimously.

G. ADMINISTRATIVE REPORTS

1. Chairman's Report

Mr. Phillips thank Mr. Jakobowski for leading the November 19, 2020 meeting.

2. Budget Reports

Mr. Risinger stated that staff submitted the Historical Commission's Fiscal Year 2022 budget request for \$6,700 total to the Financial and Management Services Department.

3. Planning Division Updates

Mr. Risinger stated that the terms of Mr. Boelt, Mr. Henke, and Mr. Swenson would expire on 6/30/2021. He stated that they should submit an "Application to Serve" on the County website if they wanted to continue to serve on the Commission.

H. COMMITTEE REPORTS

1. Norge Depot Update

There were no updates for Norge Depot.

2. Education and Activities

Mr. Phillips stated that the Commission needed to fill Mr. Abbott's positions on the Education and Activities Committee and on the student essay contest.

Mr. Henke stated that he would coordinate the student essay contest. He stated that the contest deadline should be extended an additional month.

Mr. Jakobowski stated that a new chair for the Education and Activities Committee could be decided after the current student essay contest has concluded.

3. Local History

Ms. Carter stated that she was working with Colonial Williamsburg to receive more information for the Log Cabin Beach historical marker.

a. Oral Histories

Ms. Carter stated that Ms. Amy Quark, a professor at The College of William and Mary, was requesting permission to digitize a video of oral histories to allow for electronic viewing. She made a motion to allow The College of William and Mary to digitize and publish the oral histories.

The motion passed unanimously.

Mr. Jakobowski stated that registering or preserving Ewell Hall would need support from the owners.

4. Site Overview

Mr. Outlaw stated that further efforts on the Stonehouse Investigation have been delayed due to the pandemic. He stated that County had published a request for proposal for a company to use the Amblers House for an event venue. He stated that a commercial operation in the house and on the surrounding grounds could result in damage to the house.

I. OTHER BUSINESS

Mr. Henke stated that the Historic Preservation Award for Mr. John Labanish should be presented as soon as possible.

Mr. Phillips asked staff to check with Ms. Betta Labanish to determine how to proceed with the presentation.

Mr. Henke stated that the letter regarding the metal detecting Ordinance should be sent to a broad audience of County Administration and the Board of Supervisors.

J. ADJOURNMENT

The meeting was adjourned at 7:35 p.m.