

A G E N D A
JAMES CITY COUNTY HISTORICAL COMMISSION
ELECTRONIC SPECIAL MEETING
November 19, 2020
7:00 PM

This meeting will be held electronically pursuant to a Continuity of Government Ordinance adopted by the Board of Supervisors on April 14, 2020 and September 8, 2020. The meeting will be accessible to the public through a Zoom audio meeting with the following dial-in information:

Link: <https://zoom.us/j/91274501948> **Phone:** (301) 715-8592 **Webinar Meeting ID:** 912 7450 1948

Citizen comments may be submitted via US Mail to the Historical Commission staff liaison, c/o Community Development, PO Box 8784, Williamsburg, VA 23187, via electronic mail to community.development@jamescitycountyva.gov, or by leaving a message at 757-253-6750.

Zoom meeting instructions are included as Attachment 1 of this agenda packet.

A. ESTABLISHMENT OF ZOOM CALL AND RESOLVING TECHNICAL ISSUES

B. CALL TO ORDER

C. ROLL CALL

D. ADOPTION OF RESOLUTION FOR ELECTRONIC MEETING

1. Electronic Meeting Resolution (Attachment 2)

E. MINUTES

F. ADMINISTRATIVE REPORTS

1. Chairman's Report
2. Budget Reports
3. Planning Division Updates

G. COMMITTEE REPORTS

1. Norge Depot Update
2. Education and Activities
 - a. Student Essay Contest (Attachment 3)
3. Local History
4. Site Overview

H. OTHER BUSINESS

I. ADJOURNMENT

Zoom Instructions for Participants before a Meeting

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. You will receive notice for a videoconference or conference call via email. The notification will include a link to “Join via computer” as well as phone numbers for a conference call option. It will also include the 9-digit (usually) Meeting ID.

Join the Videoconference

1. At the start time of your meeting, click on the link in your invitation to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your computer’s audio and microphone at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without clicking on the invitation link by going to join.zoom.us on any browser and entering the Meeting ID provided by your committee analyst.

Join Audio via Phone (Recommended for best connection)

If you have sluggish internet connection, your computer or phone lacks a microphone, or for issues with hearing the audio, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided in your invitation.
2. Enter the Meeting ID number (also provided in your invitation) when prompted using your touch-tone keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your 2-digit participant ID to be associated with your computer.

During the Meeting

Using the participant controls in the lower left corner of the Zoom screen you can:



- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View Participant list – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand
- Change your screen name that is seen in the participant list and video window
- Share your screen

On your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” shows the active speaker. “Gallery view” tiles all of the meeting participants (like a grid).

RESOLUTION

HISTORICAL COMMISSION ELECTRONIC MEETING

WHEREAS, on March 24, 2020, the James City County Board of Supervisors (the “Board”) adopted an emergency Ordinance to ensure the continuity of government in response to the coronavirus pandemic negatively affecting the health, safety, and welfare of the citizens of James City County (the “County”); and

WHEREAS, on April 14, 2020 and September 8, 2020, the Board readopted the continuity of government Ordinance (the “Ordinance”), which, under certain circumstances, permits the Board and its subordinate boards, committees, and commissions to conduct regularly scheduled, special, or emergency meetings solely by electronic or telephonic means without a quorum of members physically present (a “Virtual Meeting”); and

WHEREAS, the Historical Commission is a subordinate appointed commission of the Board and is therefore eligible to conduct a Virtual Meeting; and

WHEREAS, the Historical Commission desires to conduct a Virtual Meeting on November 19, 2020, at which time those items listed on the agenda attached hereto (the “Agenda”) will be considered; and

WHEREAS, the members of the Historical Commission have reviewed the items listed on the Agenda and have determined that consideration of each is necessary to ensure the continuation of the essential functions of the government during the emergency described in the Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Historical Commission of James City County, Virginia, hereby finds and declares that immediate consideration of each of the items set forth in the Agenda is necessary to ensure the continuation of essential functions of the government during the emergency declared by the Board and further described in the Ordinance.

Stephen Phillips
Chairman, Historical Commission

ATTEST:

Jose Ribeiro
Liaison to the Historical Commission

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
ABBOTT	___	___	___
BOELT	___	___	___
CARTER	___	___	___
HAMILTON-PETTEYS	___	___	___
HENKE	___	___	___
JAKOBOWSKI	___	___	___
JONES	___	___	___
OUTLAW	___	___	___
PHILLIPS	___	___	___
SWENSON	___	___	___

Adopted by the Historical Commission of James City County, Virginia, this 19th day of November, 2020.

**JAMES CITY COUNTY HISTORICAL COMMISSION
2021 STUDENT ESSAY CONTEST RULES**

First prize: \$1,500; Second prize: \$500; Third prize: \$250.

The mission of the James City County Historical Commission is to further the efforts of the County to document, commemorate, preserve, protect, and promote the rich historical heritage of James City County. The Commission is responsible for documenting, commemorating, and preserving the historic legacy of James City County.

In support of this mission, the James City County Historical Commission is sponsoring an essay contest for Williamsburg-James City County high school students (grades 9-12). Students who reside in James City County or in the City of Williamsburg and attend a public or private school or are home-schooled are eligible to participate.

The essay should be 1,000-1,500 words (4-6 pages, double-spaced) on one of the following topics:

1. **Benjamin Ewell.** Benjamin Ewell's former home still stands in what is now Williamsburg Memorial Park. Summarize Ewell's life and the impact he had on the history of James City County and the College of William and Mary.
2. **The Battle of Green Spring.** July 6, 2021 will mark the 240th anniversary of the Battle of Green Spring. Summarize the battle and its significance to the Revolutionary War and to James City County.
3. **The Railroad.** The Chesapeake and Ohio (C&O) Railroad build a rail line between Richmond and Newport News in 1881. Depots to support the rail line were constructed in Toano, Norge, Ewell, and Grove. Describe how the rail line influenced the history of James City County.

The paper should include citations: footnotes or endnotes, plus a bibliography. The footnotes/endnotes and bibliography will not be included in the total word count. The student should use the Chicago Manual of Style for citations.

The cover page, which is not included in the total word count, should include the essay title; the student's name, address, phone number and email address; the name of the student's school (or "home-schooled"), and the total word count (not including the title page, footnotes/endnotes and bibliography).

The first page of the essay should have the essay's title at the top. Do not include the student's name or other personal identifying information in the main body of the essay. Pages of the essay main body should be numbered.

Essays are due no later than 11:59 p.m. on Sunday, March 21, 2021. Essays may be in Microsoft Word (.doc or .docx), Rich Text Format (RTF), or Portable Document Format (PDF). Students can submit their essay online at the James City County Historical Commission web page, <https://jamescitycountyva.gov/history>. Look for the "Learn more or submit your essay here" link.

Students will be asked to affirm the following: "By submitting this essay, I certify that it is my own work, based on my own research and analysis, and that I have properly cited all material and sources used in its preparation."

Award winners will be notified by Thursday, April 22, 2021. Winners will be invited to a public meeting of the James City County Board of Supervisors for an award presentation (date to be determined).

DRAFT

Judges will use the following Essay Scoring Rubric:

CATEGORY AND MAX SCORE	EXCELLENT 9-10	ACCEPTABLE		UNACCEPTABLE 0-5
		HIGH 7-8	LOW 6	
Factual Content 10 points	Facts are highly relevant to the topic and properly cited.	Some relevant content; points not fully developed.	Marginally relevant facts; little supporting detail included.	Cursory treatment of the topic; little or no relevant facts presented.
	5	4	3	0-2
Structure, Logic and Transitions 5 points	Logical progression of ideas with well-executed transitions.	Logical progression of ideas but often lacks transitions.	Gaps in logic or no transitions.	Disorganized; written as a stream of disconnected thoughts.
	5	4	2-3	0
Punctuation, Spelling and Presentation 5 points	Correct punctuation and spelling; correct format as specified (Chicago).	A few (less than three) punctuation, spelling and format errors.	Occasional (three to five) punctuation, spelling and format errors.	Frequent (more than five) punctuation, spelling and format errors.
	26-30	16-25	11-15	0-10
Analysis: Critical and Original Thought, Supported by Examples 30 points	Central idea is well developed; clarity of purpose evident throughout; abundance of evidence of thought, analysis and/or insight; evidence and examples are specific and highly relevant.	Central idea and clarity of purpose are generally evident throughout the essay; evidence of thought, analysis and/or insight; supporting evidence and examples are relevant.	The central idea is expressed, but vague or too broad; some sense of purpose is maintained; some evidence of thought, analysis and/or insight; there are some examples and evidence, though general.	Central idea and clarity of purpose are absent or incompletely expressed and maintained; little or no evidence of critical, careful thought or analysis and/or insight; few, if any, relevant examples or supporting evidence.
Total 50 points				